

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
July 23, 2020

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 6:04 P.M. as a remote/virtual meeting, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and as amended by P.L.2020, c. 11.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975.

Staci Endicott, President, led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: Jenna DeCicco, John Conover, Kathleen Dolton, Alice Myers, Sarah Platt, Heather Samuelson, Mike Sweeder, Staci Endicott; Courtney Laut entered the meeting at 6:30 PM

MEMBERS ABSENT: None

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Michele D. Roemer, Ed.D., Interim School Business
Administrator Board Secretary
Lou Greco, School Solicitor

Approval of Minutes

Motion was made by Mr. Conover, second by Mrs. Samuelson, that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

Regular Meeting Minutes of June 25, 2020
Executive Session of June 25, 2020
Special Meeting of June 29, 2020
Executive Session of June 29, 2020
Motion carried unanimously on roll call vote.

Public Forum - *Agenda Items Only*

Maripat Perone questioned the following:

- Calendar changes
- 1.3 million fund balance reserve
- CARES Grant – what it includes

Communications – Committee Reports

- **Student and Community Affairs – Chair – Courtney Laut**
No Report
- **Instruction Committee – Chair – Heather Samuelson**
No Report
- **Finance Committee – Chair – Michael Sweeder**
They will be meeting next week.
- **Policy Committee – Chair – Sarah Platt**
No Report
- **Negotiation Committee – Chair – Michael Sweeder**
No Report
- **Foundation for Education Liaison – Michael Sweeder**
No budget has been set. Will go on an as needed basis.
- **City Council Liaison – Staci Endicott**
No Report

Communications – Superintendent Report

HIB Reporting

Motion was made by Mrs. Samuelson, second by Mrs. Platt to acknowledge there were no HIB incidents reported for the Somers Point School District from June 17, 2020 through July 17, 2020 in accordance with N.J.A.C. 6A:16-7.1. Motion carried unanimously on roll call vote.

Motion was made by Mrs. Samuelson, second by Mrs. Platt to affirm there were no HIB Reports dated May 15, 2020 through June 17, 2020 according to N. J. A. C. 6A:-7.1. Motion carried unanimously on roll call vote.

Enrollment Report

Somers Point School District Enrollment Report as of July 27, 2020

Goals for the Superintendent for the 2020-2021 School Year

Motion was made by Mrs. Samuelson second by Mrs. Platt to approve the goals for the Superintendent of Schools for the 2020-2021 School Year.

GOAL #1 - Each student will learn in a physically and emotionally safe environment.

GOAL #2 - Students will have multiple opportunities for a flexible and personalized learning environment.

GOAL #3 - Enhance celebrations and curricular activities that focus on diversity.

Motion carried unanimously on roll call vote.

Communications/Correspondence

Principals Reports

Motion was made by Mrs. Platt, second by Mrs. Samuelson to approve the Principal's reports.
Motion carried unanimously on roll call vote.

Agreements/Applications/Contracts

None

Curriculum

Revised 2020-2021 Calendar

Motion was made by Mrs. Samuelson, second by Mrs. DeCicco to approve the revised calendar for the 2020-2021 School Year. Motion carried unanimously on roll call vote.

Facilities

Applications for Dual Use of Educational Spaces and Change of Use

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve the following applications for the 2020-2021 school year:

1. Dual Use of Educational Space - Room 207 for Intervention Services at Dawes Avenue School
 2. Change of Use of Educational Space - staff lounge to Speech Room at New York Avenue School
 3. Change of Use of Educational Space - Room 122 to OT/PT at Jordan Road School
 4. Change of Use Educational Space - Room 203 OT/PT to Regular Classroom at Jordan Road School
- Motion carried unanimously on roll call vote.

Finance

2020-2021 Health Benefit Renewals

Motion was made by Mrs. Samuelson, second by Dr. Myers to accept the Health benefit Renewals for the 2020-2021 School Year.

Medical (Amerihealth) 2.5%
Prescription (Benecard Rx) - no increase
Delta Dental - no increase

Motion carried unanimously on roll call vote

Insurance Premiums – ACCASBOJIF

Motion was made by Mrs. Samuelson, second by Dr. Myers to accept the insurance renewal through ACCASBOJIF for the 2020-2021 school year premium cost \$269,026 (1.1% increase); student accident insurance \$6,137 (3% decrease) and the use of surplus release of \$14,372 against the total cost for a total cost of \$260,791. Motion carried unanimously on roll call vote

Acceptance of ESEA, IDEA and CAREWS Grants 2020-2021SY

Motion was made by Mrs. Samuelson, second by Dr. Myers to accept the following grants for the 2020-2021 school year as listed below:

IDEA - \$323,341

Basic \$312,360 (\$271,838 public; \$40,522 non-public)
 PSH 10,981

ESEA -\$569,521

Title IA \$459,821
 Title 1A- Reallocated 21,713
 Title IIA 41,895 (\$28,262 public; \$13,633 non-public)
 Title III 12,305
 Title IV 33,787 (\$22,793 public; \$10,994 non-public)

CARES Emergency Relief \$367,852 (\$248,153 public; \$119,699 non-public)
 Motion carried unanimously on roll call vote

Salary Allocations

Motion was made by Mrs. Samuelson, second by Dr. Myers to approve salary allocations for the 2020-2021 grants as follows:

<i>Grant</i>	<i>Name</i>	<i>Salary</i>	<i>Percentage</i>	<i>Amount</i>
IDEA BASIC	J. MAIRONE	\$86,925	33%	\$28,944
IDEA PSH	D. DEPLATO	\$24,691	44%	10,981
TITLE IA	D. COAN	\$86,925	100%	\$86,925
TITLE IA	P. JENSEN	\$88,125	50%	\$44,063
TITLE IA	G. DISCIASCIO	\$88,125	100%	88,125
TITLE IA	S. DELUCA	\$48,423	100%	\$48,423

Motion carried unanimously on roll call vote

Personnel***Substitute Personnel***

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following substitute personnel for the 2020-2021 school year, as recommended by Michelle CarneyRay—Yoder, Ed. D., Superintendent of Schools.

Substitute Teacher/Aides/Nurse

Diana Adams	Carmela Corio	Linda Falzani
Patricia Gazsi	Beth Hallam-Hartlage	Marie Kelly-Gilbride
Sandra Koguc	Carole Letzter	Brian McDonough
Cheryl Murphy	Lisa Naumann	Susan Rich
Ann Schmid	Sandra Spare	Andrea Sutherland
James Tangney	Sandra Hopkins	Donna Breland
Stacie Callanan-Geller	Amanda Campbell	Andrea Campbell
Ky Carlin	Robert Derbyshire	Robin Donlevy
Gina Frank	Brianna Gardner	Linda Ingersoll
Patricia Marshall	Matthew McLaughlin	Zytayia Mitchell-Wyman
Melissa Burton	Jessica Smith	Lindsay Goldstein
Melissa Carr	Alexandra McClure	Gabriella Costa

Austin Dean	Pamela Miller	Steven Miller
Iryana Minnick	Joshua Moses	Danielle Naoum
Stacy Perugini	Stanely Pezely	Christine Schrum
Lauren St. John	Donna Torres-Munyon	Bonnie Zatyko

Substitute Custodians

Benito Aceves Anaya	Laura Aceves Anaya	James Simon
Hope Sprigg		

Motion carried unanimously on roll call vote.

Fieldwork Placement for Fall Semester 2020-2021 school year.

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following Stockton University students for fieldwork placement during the 2020-2021 school year as recommended by Michelle CarneyRay—Yoder, Ed. D., Superintendent of Schools.

Fieldwork Placement

<i>Name</i>	<i>Cooperating Teacher/School</i>	<i>Grade</i>
Emilie Wimberg	Krystal Tardif/JRS	8 th grade math
Madison Phillips	Rebekah Cowley/JRS	7/8 th grade math
Bailey Woods	Jeanette Cellucci/JRS	7 th grade social studies
Marina Nazziola	Jeanette Cellucci/JRS	7 th grade social studies
Kailey Picone	Theodore Thompson/JRS	6 th grade science
Aleksandra McCoy	Phillip Pallitto	5,6 th grade ELA
Fayelyn Scioli	Jon Olek/Megan Lavery/JRS	5th grade social studies/4th grade

Motion carried unanimously on roll call vote.

Unaffiliated Staff Employment and Salaries

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following unaffiliated staff employment and salaries for the 2020/2021 school year effective July 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools

Unaffiliated Administrative Support Staff Salaries

<i>Name</i>	<i>Position</i>	<i>Salary</i>
Mary Ann Duffey	Secretary to the Superintendent	\$56,710 (includes \$2160 longevity)
Julie Gallagher	Payroll /Accounts Receivable Clerk	\$51,000
Jon D. Johnson	Computer Tech	\$53,000
Kelly Kimak	Accounts Payable Clerk	\$55,994
Debra Skwisz	Secretary to the Business Administrator	\$56,344 (includes \$1440 longevity)
William Straka	Network Administrator	\$82,310

Custodial/Maintenance Staff Salaries

<i>Name</i>	<i>Position</i>	<i>Salary</i>
Melissa Bell	Custodian	\$47,460 (includes \$1440 longevity)

Frank Brunetti	Custodian	\$48,788 (includes \$1440 longevity and \$500 black seal)
Garo Dolbezzian	Custodian	\$43,850 (includes \$720 longevity)
Edward Doran	Director of Facilities	\$65,483 (includes \$720 longevity and \$500 black seal)
Steve Fonte	Custodian	\$53,597 (includes \$2880 longevity)
Allen Horan	Custodian	\$47,870 (includes \$1440 longevity)
Kenny Johnson	Custodian	\$48,370 (includes \$1440 longevity and \$500 black seal)
Michelle Johnson	Custodian	\$51,966 (includes \$2160 longevity and \$500 black seal)
Timothy Johnson	Maintenance	\$48,728 (includes \$1440 longevity and \$500 black seal)
Jeff Kendall	Maintenance/Night Supervisor	\$53,328 (includes \$2160 longevity, \$500 black seal and \$3880-night supervisor stipend)
Anthony Leon	Custodian	\$41,096
James Waniak	Maintenance	\$47,228 (includes \$500 black seal)

Motion carried unanimously on roll call vote.

Revised Hours and Salary

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve revised hours and salary for the following:

<i>Name</i>	<i>Position</i>	<i>Hours</i>	<i>Step/Salary</i>
Sheila Altomare	Instructional Assistant	29.5/week	Step 9/\$23,723

Motion carried unanimously on roll call vote.

Revised Summer School Personnel

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the revised following staff employment and stipend for the 2020 Summer School Program to be held July 6, 2020 through August 6, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Program</i>	<i>Teacher</i>	<i>Stipend</i>
ESL 2-4	Meghan Wiemer	\$2,640

Motion carried unanimously on roll call vote.

Revised ESY Personnel

Motion was made by Mrs. Myers, second by Mrs. Samuelson to revise the following ESY staff and stipends for the 2020 Extended School Year effective July 6, 2020 through August 6, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Position</i>	<i>Teacher</i>	<i>Stipend</i>
Interpreter	Kerry Ceccanecchio	\$39/hr not to exceed 10 hrs./week
Speech	Michelle Sokalski	\$1,320
Speech	Karen Flower	\$1,320

Motion carried unanimously on roll call vote.

Additional Hours for ESY Meeting

Motion was made by Mrs. Myers, second by Mrs. Samuelson approve the following for an additional 30 minutes of overtime to attend an ESY meeting as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Meeting</i>	<i>Date</i>	<i>Rate</i>
Martel Harper	ESY	06/23/2020	\$21.88/hr.

Motion carried unanimously on roll call vote.

Change in Degree Status

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following staff member for a change in degree status and salary for the 2020/2021 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Name</i>	<i>From</i>	<i>To</i>
Kathryn Staab	Step 14/ BA + 15 / \$85,025	Step 14 /; BA + 30 / MA \$86,925

Motion carried unanimously on roll call vote.

Resignation

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following resignation as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

<i>Name</i>	<i>Position</i>	<i>School</i>	<i>Date</i>
Susan Brannigan	Special Education Teacher	Jordan Road School	09/22/2020

Motion carried unanimously on roll call vote.

Hiring of Special Education Teachers

Motion was made by Mrs. Myers, second by Mrs. Samuelson to approve the following as special education teachers for the 2020/2021 school year, effective September 1, 2020 through June 30, 2021, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Pending criminal history review and Pre-Employment Resources P.L. 2018, c5 These are replacement positions.

<i>Name</i>	<i>Position</i>	<i>Step</i>	<i>Salary</i>
Robyn Nichols	Special Education Teacher/MD Class	2/MA+15	\$54,825
Kristen Trusty	Special Education Teacher/MD Class	3/MA	\$54,025

Motion carried unanimously on roll call vote

Professional Services

EUS Appointment of Insurance Broker

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve Brown and Brown Benefit Advisors as Health Benefits Insurance Broker for the 2020-2021 school per LFN AU 2002-2, N.J.A.C. 5:34-1.2 and N.J.A.C. 5:34-2.3(b). Motion carried unanimously on roll call vote

Medical Inspector

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve Dr. Raab (Ocean City Family Practice) as the Medical Inspector for the 2020-2021 school year with a fee not to exceed \$10,500. Motion carried unanimously on roll call vote

Substitute Services

Motion was made by Mrs. Samuelson, second by Dr. Dolton to approve a contract with Kelly Education to provide substitute services for the 2020-2021 school year. Contract and fee schedule on file in the business office. Motion carried unanimously on roll call vote

Policies

None

Transfer of Funds

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Adjustments for the Budget as presented and made a part of these minutes, Motion carried unanimously on roll call vote.

Cash Report

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Cash Report for the month of June 2020. Motion carried unanimously on roll call vote.

Secretary's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Report of the Secretary for the month ending June 30, 2020, as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of June 30, 2020, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Treasurer's Financial Report

Motion was made by Mrs. Samuelson second by Mrs. DeCicco to approve the Treasurer's Report for the month ending June 2020, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c), and that they certify that as of June 30, 2020, after review of the Treasurer's Monthly Report (appropriations section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Bills List

Motion was made by Mrs. Laut, second by Dr. Dolton that the Somers Point Board of Education approve the Bills List as presented and made part of these minutes.

June 30, 2020

General - \$ 423,852.04

Capital - \$ 48,538.12

Payroll - \$ 1,108,346.86
TOTAL - \$ 1,580,737.02

****July 23, 2020**

General - \$ 543,916.50
TOTAL - \$ 543,916.50

Motion carried unanimously on roll call vote.

Public Comment – Non Agenda Items

Maripat Perone questioned the following:

- Where is the money coming from to hire a nurse at New York Avenue.
- Can the district use high efficiency air filters per the OSHA guidelines.

Board Forum

- The board entered into a discussion about the progress of the Re-Opening Committee. Dr. CarneyRay-Yoder was asked about suggested class sizes, the results of the parent surveys, and if OnCourse will be able to provide several schedule scenarios according to “what ifs”. It was also suggested the possibility of using unconventional rooms such as the library, cafeteria and gymnasium as classrooms, if needed.
- Dr. CarneyRay-Yoder indicated that once the plan is in draft form, she will schedule a virtual Town Hall Meeting to share the district’s plan and get community input.
- Dr. CarneyRay-Yoder also shared with the board that there was about a 30% return rate on the parent surveys. Concerns were raised that not all parents received the survey and that it may be to the district’s advantage to resend it. A suggestion was also made for those families that do not respond to the on-line survey, that the district send out by regular mail the survey, including a self addressed stamped envelope.
- The board also discussed if the district was prepared with substitutes. Dr. CarneyRay-Yoder indicated that the board approved Kelly Education (Insight) to provide substitute services. In addition, the board also approved the district’s list of substitutes. These individuals will be contacted by Kelly Education and trained on the process that the district will start using this year.
- Mrs. Samuelson expressed her thanks to everyone who has been working on the Re-Opening Committee.
- Another topic of discussion was the summer virtual program. Mrs. Endicott stated that the program was going well. That the teachers were using a blended approach that really seemed to be working well and that the algebra class has been very instructional.

Executive Session

Motion was made by Mrs. Samuelson, second by Dr. Myers at 6:45 P.M that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:
 - Safety School
 - Personnel

- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.
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Re-Open to Public

- Motion was made at 8:05 P.M that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Safety School
 - Personnel

Motion carried unanimously.

Mrs. Endicott stated that the Board will hold a Special Meeting on August, 06, 2020 at 6:00 PM to approve the return to school plan.

Adjournment

Motion was made by Ms. Samuelson, second by Dr. Myers that at 8:08 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously.

Respectfully submitted,

Michele D. Roemer, Ed.D.
Interim Business Administrator/Board Secretary